

F.No.500/90/2007-FTD-I  
Government of India  
Ministry of Finance  
Department of Revenue  
Central Board of Direct Taxes  
Foreign Tax & Tax Research – I  
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7<sup>th</sup> Floor, HUDCO Vishala Bldg,  
Bhikaji Cama Place, New Delhi  
New Delhi, the 27<sup>th</sup> November, 2018

To,

All Pr.CCsIT/Pr. DGsIT

Sir/Madam,

**Subject: Nomination of an Expert from India to the Global Forum Expert Panel on Confidentiality and Data Safeguards –reg.-**

The Global Forum on Transparency and Exchange of Information for Tax Purposes (the Global Forum) is an international body comprising 154 jurisdictions which plays a key role in the development and acceptance of international standards on transparency and effective exchange of information for tax purposes (both for exchange of information on request and automatic exchange of information) and in monitoring progress on implementing these standards.

2. In view of the worldwide implementation of the Automatic Exchange of Information (AEOI) under the Common Reporting Standard (CRS) and the sensitive personal nature of information exchanged, an ongoing confidentiality and data safeguards assessment process is essential to prevent misuse of the exchanged data and maintain global support for AEOI. Besides the legal framework for confidentiality, the ongoing compliance with the AEOI Standard largely depend on the jurisdictions maintaining Information Security Management (ISM) frameworks consistent with internationally recognized security standards, which set out a series of organizational, IT and cyber-security requirements.

3. The aim of the confidentiality assessments is to provide assurance that jurisdictions keep information confidential and properly safeguarded. The Confidentiality and Data Safeguards assessments of jurisdictions shall be carried out by the Global Forum with the help of an Expert Panel. The Global Forum is looking for experts in the field of Information Security Management (ISM) who have worked with the tax administration or with a centralised information security department for the Government. The experts shall be part of the assessment teams carrying out assessment of jurisdictions as per the agreed terms of reference and methodology. India is expected to nominate an Expert for the Expert Panel.

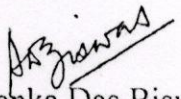
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4. The Expert to be nominated should be of the level of Addl. CIT/CIT and should have a good knowledge of the principles and practice of tax administration. The officer should also possess strong interpersonal skills, including the ability to engage with senior government and tax administration officials. The officer should have an understanding of information security governance issues such as general Information Security Management (ISM) and Information Security Policies, Procedures and Processes. The officer having the following skills shall be preferred:

- Understanding of Risk Management including knowledge of IT risk management; Business Continuity Management; Human Resource Security Controls; Physical and Logical Access Controls; Asset Management; Data Lifecycle Management; Change Management; Logging Monitoring and Audit; Security Incident Management and Response; Internal/External Audit; and how security is integrated into the provision of IT and operational/business services within the tax administration;
- Knowledge of the principles and practice of ISM, particularly international ISM standards such as the ISO/IEC 27000-Series or equivalent standards;
- Some experience of implementing international standards and good practices of information security;
- Advanced knowledge of English (reports written in English) and presentation skills;
- An understanding of the work of the Global Forum, including in the area of confidentiality and data safeguards for AEOI, is not essential but would be advantageous.

5. The work of the Expert shall be carried out by the officer in addition to the normal official work generally through emails/teleconference. The Expert would also be expected to undertake onsite visits or attend Global Forum meetings from time to time.

6. In this regard, I am directed to request you to kindly circulate the above requirement to all the officers of your region and forward applications of willing officers in the enclosed format by **14.12.2018**. An advance copy of the application may also be sent by the applicant to the email ID [navneet.manohar@nic.in](mailto:navneet.manohar@nic.in).

  
(Shibanka Das Biswas)  
Under Secretary (FT&TR-III)(1)  
Foreign Tax and Tax Research Division  
Central Board of Direct Taxes

**APPLICATION FOR NOMINATION AS A GLOBAL FORUM EXPERT FOR  
CONFIDENTIALITY AND DATA SAFEGUARDS**

Sl. No.	Item	Details			
1	Name of Officer				
2	Civil List Code				
3	Date of Birth				
4	Educational Qualification (Graduation and above)	Degree	University/Board	Year of Passing	Percentage Marks
5	Contact Details (Mobile Number and E-mail ID)				
6	Present Posting				
7	Posting History (last 10 years)	Post	Designation	Period	
8	Specify the Educational Qualification / Work Experience/ Professional Training to fit the requirements for the role of an Information Security Expert				
9	Statement of Purpose specifying why you should be selected as an Expert (Not more than 1000 words)				

Signature  
Name  
Designation